

## Ringling Public Schools Activity Student Drug Testing Policy

The Ringling Board of Education in an effort to protect the health and safety of its extra-curricular activities students from illegal and/or performance enhancing drug use and abuse, thereby setting an example for all other students of the Ringling Public School District has adopted the following policy for drug testing of activity students:

### Statement of Purpose and Intent

Although the Board of Education, administration, and staff desire that every student in the Ringling Public School District refrain from using or possessing illegal drugs, district officials realize that their power to restrict the possession of illegal or performance enhancing drugs is limited. Therefore, this policy governs only performance enhancing drugs and illegal drug use by students participating in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violation of this policy. This policy supplements and complements all other policies, rules, and regulations of the Ringling Public School District regarding possession of illegal drugs.

Participation in school-sponsored interscholastic extra-curricular activities at the Ringling Public School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental, and emotional harm caused by illegal drug use.
2. To alert students with possible substance abuse problems to the potential harm that drug use poses for their physical, mental, and emotional well being and offer them the privilege of competition as an incentive to stop using such substances.
3. Ensure that students adhere to a training program that bars the intake of illegal and performance enhancing drugs.
4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance enhancing drug use.
5. To offer student practices, competition and school activities free of the effects of illegal and performance enhancing drug use.

Illegal and performance enhancing drug use of any kind is incompatible with the physical, mental, and emotional demands placed upon participants in extra-curricular activities and upon the positive image these students project to other students and to the community on behalf of the Ringling Public School District.

For the safety, health, and well being of students in extra-curricular activities the Ringling Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 6-12.

## I. Definitions

"Activity Student" means a member of any middle school, jr. high or high school Ringling Public School District sponsored extra-curricular organization, which participates in interscholastic competition. This includes any student that represents Ringling Public Schools in any extra-curricular activity in interscholastic competition, such as athletics, academic team, band, cheerleader, FCCLA, FFA, etc. Parking permit holders will also be defined as "Activity Students" under this policy.

"Drug Use Test" means a scientifically substantiated method to test for the presence of illegal or performance enhancing drugs or metabolites thereof in a person's urine.

"Random Selection Basis" means a mechanism for selecting activity students for drug testing that:

- A. Results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected.
- B. Does not give the School District discretion to waive the selection of any activity student selected under the mechanism.

"Illegal Drugs" means any substance, which an individual may not sell, possess, use distribute, or purchase under Federal or Oklahoma law, "Illegal drugs" includes, but is not limited to all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization and all prescribed and over the counter drugs being used for an abusive purpose.

"Performance Enhancing Drugs" include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed, or other athletic ability. The term "performance enhancing drugs" does not include dietary or nutritional supplements such as vitamins, minerals, and proteins, which can be lawfully purchased in over the counter transactions.

"Positive" when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.

"Reasonable Suspicion" means a suspicion of illegal or performance enhancing drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student; the reasonable inferences that are drawn from those observations; and/or information of illegal or performance enhancing drug use by an activity student supplied to school officials by other students, staff members or patrons.

## II. Procedures

Each activity student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent, or custodial guardian, and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities. By agreeing to the consent form, students may be asked to supply a urine sample: (a) as part of the student's annual physical for eligibility for participation; (b) when the activity student is selected by the random selection basis to provide a urine sample; and (c) at any time when there is reasonable suspicion to test for illegal or performance enhancing drugs. No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned properly signed "Student Drug Testing Consent Form".

Prior to the commencement of drug testing each year an orientation session will be held with each Activity Student to educate them of the sample collection process, privacy arrangements, drug testing procedures and other areas which may help to reassure the activity student and help avoid embarrassment of uncomfortable feelings about the drug testing process.

Each activity student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor shall be responsible for explaining the Policy to all prospective students, and for preparing an educational presentation to acquaint the student with the harmful consequences of drug and alcohol use and abuse.

A student who moves into the district after the school year begins will have to sign a "Student Drug Testing Consent Form" prior to participation and will be subject to all requirements of this policy as determined by the Ringling Public School District.

Drug use testing for Activity Students will also be chosen on a random selection basis monthly from a list of all Activity Students who are involved in off-season or in-season activities. The Ringling Public School District will determine a monthly number of student names to be drawn at random to provide a urine sample for drug use testing for illegal drugs or performance enhancing drugs.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal or performance enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use by that particular student.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the Ringling Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure a chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility behind a closed stall. The principal/athletic director shall designate a coach, sponsor, or school employee of the same sex as the student to accompany the student to a restroom or other private facility behind a closed stall. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for normal sounds of urination in order to guard against tampered specimens and to ensure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal/athletic director who will then determine if a new sample should be obtained. The monitor shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the last thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the twenty-four (24) hours following the test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

An initial positive test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry is positive for the presence of an illegal drug or the metabolites thereof. The unused portion of a specimen that tested positive shall be preserved by the laboratory for a period of six (6) months or the end of the school year, whichever is shorter. Student records will be retained until the end of the year.

### III. Confidentiality

The laboratory will notify the principal/athletic director or designee of any positive test. To keep the positive test results confidential, the principal/athletic director or designee will only notify the student, the head coach/sponsor, and the parent or custodial guardian of the results. The principal/athletic director or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal/athletic director or to the lab. The Ringling Public School District will rely on the opinion of the laboratory which performed the testing determining

whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug.

Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have need to know, and will not be turned over to any law enforcement authorities.

#### IV. Appeal

An Activity Student who has been determined by the principal/athletic director to be in violation of this policy shall have the right to appeal the decision to the superintendent or his/her designee(s). Such request for a review must be submitted to the superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extra-curricular activities until the review is completed. The superintendent or his/her designee shall then determine whether the original finding was justified. No further review of the superintendent's decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the superintendent which shall be final and non-appealable.

#### V. Consequences

Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:

##### A. For the First Offense:

The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, athletic coach/sponsor, and principal concerning the positive drug test. In order to continue participation in the activity, the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received or has scheduled drug counseling from a qualified school approved drug treatment program or counseling entity at the student's expense. Additionally, the student must voluntarily submit to a second drug test to be administered within two (2) weeks in accordance with the testing policy. Additionally, the student will be randomly tested for the remainder of the school year. The time and date will be unknown to the student and determined by the principal/athletic director or designee.

If parent/guardian and the student agree to these provisions, the student will continue to participate in the activity. Should the parent/guardian not agree to the provisions, the consequences listed in this policy for the second offense will be imposed.

##### B. For the Second Offense (in the same school year):

The student will be suspended from participation in all activities covered under this policy for (14) calendar days, and successful completion of four (4) hours of substance abuse education/counseling from a qualified drug treatment program or counseling entity. Any fees that arise from treatment or counseling will be the responsibility of the parent/guardian. The student may not participate in any meeting, practices, scrimmages, or competitions during this period. Additionally, the student will be randomly tested for the remainder of the school year. The time and date will be unknown to the student and determined by the principal/athletic director or designee.

These restrictions and requirements shall begin immediately, consecutive in nature, unless a review appeal is filed following receipt of a positive test.

**B. For the Third Offense (in the same school year):**

Complete suspension from all participation in all extra-curricular activities including all meetings, practices, performances, and competition for the remainder of the school year, or eighty-eight days (1 semester) whichever is the longer.

**VI. Refusal to Submit to Drug Use Test**

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy, including all meetings, practices, performance and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

**VII. Voluntary Participation**

If the student is not a member of an extracurricular activity involving competition but the parent /guardian wants them to be subject to the random drug testing, the parent/guardian may do so by contacting the building principal or athletic director and completing a "Voluntary Participation Form".

Ringling Public Schools is committed to cooperating with parents/guardians in an effort to help students avoid illegal drug use. The Ringling Public School District believes accountability is a powerful tool to help students avoid using drugs and that early detection and intervention can save lives.

Approved by the Ringling Board of Education on 8-13-2007

Ringling Public School District  
Student Drug Testing Consent Form

Statement of Purpose and Intent

Participation in school sponsored extra-curricular activities at the Ringling Public School District is a privilege. Activity Students carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible example of conduct, which includes avoiding the use or possession of illegal drugs. Drug use of any kind is incompatible with participation in extra-curricular activities on behalf of the Ringling Public School District. For the safety, health and well being of the students of the Ringling Public School District, the District has adopted the attached Activity Student Drug Testing Policy and the Student Drug Testing Consent Form for use by all participating students at the middle school, jr.high, and high school levels.

Participation in Extra-Curricular Activities

Each Activity Student shall be provided with a copy of the Activity Student Drug Testing Policy and Student Drug Testing Consent Form, which shall be read, signed, and dated by the student, parent or custodial guardian, and coach sponsor before such student shall be eligible to practice or participate in any interscholastic activities. The consent shall be to provide a urine sample: a) as part of their annual physical or for eligibility for participation; b) as chosen by the random selection basis; and c) at any time requested based on reasonable suspicion to be tested for illegal or performance enhancing drugs. No student shall be allowed to practice or participate in any activity governed by the policy unless the student has returned the properly signed Student Drug Testing Consent Form.

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Student's Last Name

First Name

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I understand after having read the "Activity Student Drug Testing Policy" and "Student Drug Testing Consent Form" that, on my behalf, the Ringling Public School District enforces the rules applying to the consumption or possession of illegal and performance-enhancing drugs. As a member of a Ringling extra-curricular interscholastic activity, I realize that the personal decision that I make daily in regard to the consumption or possession of illegal or performance-enhancing drugs may affect my health and well being as well as the possible endangerment of those around me and reflect upon any organization with which I am associated. If I choose to violate school policy regarding the use or possession of illegal or performance drugs at any time, while I am involved with in-season or off-season activities, I understand upon determination of that violation I will be subject to the restrictions on my participation as outlined in the policy.

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Signature of Student

Date

We have read and understand the Ringling Public School District "Activity Student Drug Testing Policy" and "Student Drug Testing Consent Form". We desire that the student named above participate in the extra-curricular interscholastic programs of the Ringling Public School District and we hereby voluntarily agree to be subject to its terms. We accept the method of obtaining urine samples, testing, and analysis of such specimens, and all other aspects of the program. We further agree and consent to the disclosure of the sampling, testing and results as provided in this program.

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Signature of Parent or Custodial Guardian

Date

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Signature of Coach/Sponsor

Date